



OFFICE OF THE VILLAGE ADMINISTRATOR

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Darwin D. P. McClary
Interim Village Administrator

JOB ADVERTISEMENT

BLISSFIELD POLICE DEPARTMENT PART-TIME CROSSING GUARD AND ASSISTANT CROSSING GUARD

The Village of Blissfield Police Department is seeking candidates for part-time Crossing Guard and Assistant Crossing Guard.

Summary:

The crossing guard will be a part-time civilian employee reporting to the Police Department and under the general direction of the on-duty officer. The crossing guard will be responsible for stopping vehicular traffic on S. Lane Street at an established crossing to allow school children to safely cross the street. The crossing guard will work on days in which on-site school is in session at the Blissfield Community Schools. Normally, the working hours are 7:20 a.m. to 7:50 a.m. in the morning, and 2:40 p.m. to 3:10 p.m. in the afternoon. The hours will vary dependent on adjusted hours of attendance at the Blissfield Community Schools including delayed start times and half-days.

Requirements:

- At least 18 years of age.
- Able to successfully pass a comprehensive background investigation including fingerprinting and criminal background check.
- Physically able to stand for at least one half-hour and move quickly without assistance of any person or device.
- Pass a medical background that includes mental acuity, vision and hearing testing, and drug screening.
- Be of good moral character and sound judgment necessary to provide for a safe environment for pedestrians and motorists.
- Possess a professional and courteous demeanor at all times with all children, parents, teachers, citizens, and motorists.
- Provide for their own transportation.
- Excellent work history of attendance and punctuality.

The Assistant Crossing Guard will be the back-up for the regular crossing guard and will only be called upon in the event that the regular crossing guard is unavailable for any reason. The assistant crossing guard must possess the same skills and subject to the same requirements as the regular crossing guard.

As civilian members of the Police Department, the Crossing Guards will be subject to the same rules and procedures governing personal and professional conduct. Employees of the police department are prohibited from using narcotics including marijuana and are subject to random drug screening with or without cause. The Blissfield Police Department will train the new crossing guard and equip this person with the tools necessary to perform this job task. The Village of Blissfield and the Blissfield Police Department are an equal employment opportunity employer and will not discriminate against any candidate or employee on the basis of age, color, disability, height, weight, genetic information, marital status, national origin, partisan consideration, race, religion, sex, or sexual orientation.

Pay Rate: \$18.48.

Interested persons must complete an employee application. Applications must be submitted in person at the Village offices during normal working hours.

The positions will remain open until filled.